WEST UNION COMMUNITY LIBRARY BOARD OF TRUSTEE MEETING MINUTES

July 13, 2022

Location: Eden Community Room Time: 10:00 a.m.

Agenda

I. Call to order

II. Roll Call

Present: Steve Fate, Sue Updegraff, Mike Lauer, Lois McElvania, Anne Britt (joined at

10:12) & Tim Fisher

Absent: Sherri Imoehl, Steve Fate

III. Introduction of Guests and Public Input: none

IV. Approval of the Agenda

Moved: Lauer Seconded: Updegraff Motion passed.

V. Approval of the Minutes

Moved: Lauer Seconded: Updegraff Motion passed.

VII. Bills

Bills through 5/31/22 were presented to the Board.

Moved: Lauer Seconded: Updegraff Motion passed.

VIII. Committee Reports/Director Report

A. Director's report

B. Personnel Issues: none

- C. Building Committee report: Sue & Lois will be adding artwork in the basement
- D. Policy Committee report

E. Financial Advisory Committee Report

IX. Unfinished Business

A. Evaluations

B. Board Members renewed for another 6-year-term: Anne Britt & Tim Fisher

X. New Business

A. Officer Elections

Motion: to approve the following officers for the 2022-23 FY

President: Steve Fate

Vice-President: Lois McElvania

Secretary: Anne Britt

Moved: Updegraff Seconded: Lauer Motion passed.

B. 1st payment for water furnaces sent to NEIA Mechanical, \$20,500

C. 2nd payment for water furnaces pending, remaining funds from FY2022 library budget

Discussion was held regarding communication between City Hall & Library regarding payment. Jill will share board minutes from May 11, 2022 with City Hall that details how payment will be made.

From the May 11, 2022 Board Minutes

Bids for furnace replacement

Motion: to accept the bid from NEIA Mechanical for 2 6-ton variable speed geothermal units at a total cost of \$50,848.82 as presented to the board.

Moved: Britt Seconded: McElvania Motion passed.

Note: The cost for the furnaces will be split between FY 21-22 and FY 22-23. The library board agreed to the following payment schedule:

Installment 1: \$22,500.00 to be paid from the following accounts by May 31, 2022

001-410-6310: \$9,500 Library cash account: \$13,000.00

Installment 2: the remaining FY 21-22 library budget balance to be paid by June 30, 2022 **Installment 3:** balance due, once installation is complete; paid from the FY 22-23 budget

XI. Other Business

A. Comments and Questions

B. Next meeting, Wednesday, September 14, 2022 @ 5:00 p.m.

Please note there will not be an August Board meeting.

Motion: to not hold an August meeting due to board members absences

Moved: Updegraff Seconded: Fisher Motion passed.

XII. Adjourn. The meeting adjourned at 10:21 a.m.