

**WEST UNION COMMUNITY LIBRARY  
BOARD OF TRUSTEE MEETING MINUTES**

May 10, 2023

Location: Eden Community Room

Time: 5:00 p.m.

**Agenda**

**I. Call to order at 5:02PM**

**II. Roll Call**

Present: Steve Fate, Sue Updegraff, Sherri Imoehl, Tim Fisher, Lois McElvania, & Anne Britt

Absent: Mike Lauer

**III. Introduction of Guests and Public Input: none**

**IV. Approval of the Agenda**

Moved: McElvania      Seconded: Updegraff      Motion passed.

**V. Approval of the Minutes**

Moved: Updegraff      Seconded: Fisher      Motion passed.

**VII. Bills**

Bills through 4/30/23 were presented to the Board.

Moved: Britt      Seconded: Imoehl      Motion passed.

**VIII. Committee Reports/Director Report**

A. Director's report: Tier 3 Accreditation has been given to the library. (Tier 3 is the highest level of accreditation that can be given.)

B. Personnel Issues

C. Building Committee report

D. Policy Committee report

E. Financial Advisory Committee Report

**IX. Unfinished Business**

A. Sidewalk gutters

**X. New Business**

A. STEM award council educator training, meeting room use request

B. Director Evaluation: Steve will have the evaluation results prepared by the next board meeting.

C. FY2023-2024 part-time wages: a salary survey of seven (7) area libraries in similar size to West Union was shared. (The salary survey is included with the minutes.)

Of notable relevance:

- \$8.50/hr: West Union part-time base wage
- \$10.00-\$15.00/hr: Range of part-time base wage of seven (7) similar libraries
- \$1.50 - \$6.50/hr : West Union's part-time base wage is anywhere between *below* libraries of comparable size.

The Board has directed Jill to research options to rectify the part-time wage discrepancy for library employees.

D. People Counter System

**Motion: to purchase a Traf-Sys People Counting System, as presented.  
Payment for the system and installation will occur between the 2022-23 and  
2023-24, as determined by the Director.**

Moved: Britt                      Seconded: Updegraff      Motion passed.

**XI. Other Business**

A. Comments and Questions

B. Next meeting, *Wednesday, June 14 at 10AM* (please note the change in meeting time)

**XII. Adjourn.** The meeting adjourned at 5:52p.m.