

**WEST UNION COMMUNITY LIBRARY
BOARD OF TRUSTEE MEETING MINUTES**

November 12, 2025

Location: Eden Community Room

5:00PM

Agenda

I. Call to order: the meeting was called to order at 5:01pm

II. Roll Call

Present: Steve Fate, Anne Britt, Sue Updegraff, Sherri Imoehl, Tim Fisher & Lois McElvania

Absent: Michael Lauer

III. Introduction of Guests and Public Input: Randy Tope, City Council Representative

IV. Approval of the Agenda

Moved: Updegraff Seconded: McElvania Motion passed.

V. Approval of the Minutes

Moved: McElvania Seconded: Imoehl Motion passed.

VI. Approval of the Bills, through 9/30/25

Moved: Britt Seconded: Fisher Motion passed.

VII. Committee Reports/Director Report

- A. Director's report
- B. Personnel Issues
- C. Building Committee report
- D. Policy Committee report
- E. Financial Advisory Committee Report

VIII. Unfinished Business

- A. Building updates
 - The Friends will be assisting with needed tree removal from the library grounds
 - Garbage can enclosure on east side of library: Bill Roys continues to work on getting structure and installing it.
 - Next Level Landscaping will be addressing drainage needs through landscaping
 - Brainstorm ideas for the top of the slab structure in front of library
 - WU bike rack at the West Entrance of the library; consider moving/removing?

IX. New Business

- A. Aaron Grimes LLC Invoice

Motion: to use the Basement Rent Revenue line to cover current and anticipated costs for Building Repair. This includes the current invoice from Aaron Grimes LLC (for gutter, downspouts, and fascia removal and fascia replacement in the amount of \$4,300) and future building repairs through the end of FY26. Future building repairs will be reported to the board by the director as they occur.

Moved: McElvania Seconded: Updegraff Motion passed.

X. Other Business

- A. Comments & Questions
- B. Next meeting, Wednesday, December 10, 5:00PM

XI. Adjourn. The meeting adjourned at 5:40PM.