

**WEST UNION COMMUNITY LIBRARY
BOARD OF TRUSTEE MEETING MINUTES**

October 8, 2025

Location: Eden Community Room

5:00PM

Agenda

I. Call to order: the meeting was called to order at 5:00pm.

II. Roll Call

Present: Steve Fate, Sue Updegraff, Mike Lauer, Tim Fisher & Lois McElvania

Absent: Anne Britt, Sherri Imoehl

III. Introduction of Guests and Public Input: Randy Tope, City Council Representative

IV. Approval of the Agenda

Moved: Updegraff Seconded: Lauer Motion passed.

V. Approval of the Minutes

Moved: Lauer Seconded: McElvania Motion passed.

VI. Approval of the Bills

Moved: Updegraff Seconded: Fisher Motion passed.

VII. Committee Reports/Director Report

- A. Director's report: Jill showed the Board new toy kits for use in the Eden Room
- B. Personnel Issues
- C. Building Committee report
- D. Policy Committee report
- E. Financial Advisory Committee Report

VIII. Unfinished Business

- A. Building updates

Motion: to accept Option 2 (full service) for snow removal from Boone's Snow Removal.

Moved: Lauer Seconded: McElvania Motion passed.

Motion: to accept Next Level Landscaping's proposal for water diversion from the building.

Moved: Updegraff Seconded: Fisher Motion passed.

IX. New Business

- A. Review "Understanding Intellectual Freedom", Iowa Library Trustee's Handbook, page 74

X. Other Business

- A. Comments & Questions
- B. Next meeting, Wednesday, November 12, 5:00PM

XI. Adjourn.